

DEMO 2000 International

September 14-16, 2000
Kelowna, British Columbia

Exhibitor Manual

DEMO 2000 International is North America's largest, active exhibition of wood harvesting and forest management systems. Over 100 exhibitors with 300 of the latest woodlands machines operating on 200 ha. 8 000 to 10 000 individual woodlands contractors, foresters and executives from 30 countries are expected. It will be the place to be in September 2000. **SIGN-UP NOW!**

Inside

	Page
Types of Participation	1
Exhibit Space Fees	1
Active: \$9,500 to \$12,500	
Static Powered: \$3,000 to \$5,500	
Static: \$2,500 to 5,000	
(See page 2 for complete details)	
Landing Size	2
Site Selection	3
Cancellations & Subletting	3
Insurance	3
Vehicle & Staff Passes	3
Advertising & Promotion	4
Equipment Delivery and Set-Up	5
Exhibitor's Advertising & Product Brochures.....	5
Alcoholic Beverages	6
Schedule for Demonstrations.....	6
Registration	6
Show Management and Safety.....	6
Wood Utilization and Dimension Specifications	7
Accommodations	9
Equipment Supplies & Site Services.....	9
Exhibitors Must Provide	11
Summary of Site Services to be Provided.....	12

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Canadian
Woodlands Forum
FORUM
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CANADIAN
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Managed by

ActivExpo INC.

DEMO 2000 INTERNATIONAL
September 14-16, 2000
Operating hours: 09:00 - 17:00
Kelowna, British Columbia

Initiated in the 1960's, DEMO 2000 International has become North America's premiere forestry event, attracting exhibitors and customers from some 30 countries. Help the industry better meet the challenges of the 21st century by demonstrating your woodlands technology at the world-class DEMO 2000 International exhibit. **You and the other 10 000 woodlands executives and contractors in attendance will not be disappointed.**

TYPES OF PARTICIPATION

Three types of exhibits are available for Demo 2000 International including:

Active: Live demonstration of woodlands equipment including all types of forest harvesting (including cable yarding, heli-logging and commercial thinning) and chipping. Includes a roadside landing of 225m² (15mx15m) and 1-2 ha of forest area to demonstrate equipment. *For safety reasons, active truck transport will not be permitted.*

Static-Powered: Live equipment demonstration on landing where no forest area is required. **Materials (wood) required will be delivered to the landing.** Examples of static-powered exhibits include portable sawmills, firewood splitters, chainsaws, site preparation/planting and road construction etc. Two roadside landing sizes are available - 225m² (15m x 15m) or 100m² (10m x 10m). *Please note, for site preparation/planting and road construction demonstrations a harvested area will be provided.*

Static: Passive exhibit with equipment **not** operating and no additional materials required. Examples include suppliers of tires, GPS, trucks and trailers, safety equipment, hydraulic hose, fuels and lubricants etc...Two roadside landing sizes are available – 225m² (15mx15m) or 100m² (10m x 10m).

Agent (New) A new Agent exhibitor category is available for DEMO 2000 International. Agent exhibitor(s) **will share the exhibit space with the Official Active, Static-Powered or Static exhibitor. The Official exhibitor must submit the name(s) of the Agent exhibitor(s) to the CWF for approval.**

There must be a legal bond between the Official exhibitor and the Agent [(i.e., Dealer/Distributor for Original Equipment Manufacturer (OEM)]. Show management reserves the right to limit the number of Agent exhibitors. The intent of the Agent category is to provide legitimate business agents the opportunity to be recognized and included in promotional materials (i.e., show guides, brochures etc...). **Relationships with no legal standing and/or "marriages of convenience" will not be accepted.**

EXHIBIT SPACE FEES

The DEMO 2000 exhibit is open to Sustaining Member companies (SMG*) of the Canadian Woodlands Forum (CWF) and non-member companies. Please refer to the attached information regarding SMG dues. **Preferred rates are available to SMG members only.** For members, their exhibit must bear the Official name of the CWF Sustaining Member Company.

The Exhibitor and/or Agent may not occupy the exhibit space until all applicable rent, dues and/or other fees are paid in full.

*(SMG) - suppliers of goods and services to the woodlands sector.

Type of Exhibitor	Active	Static Powered		Static		Extra Landing Space
Landing size	225m2 (15mx15m)	225m2 (15mx15m)	100m2 (10mx10m)	225m2 (15mx15m)	100m2 (10mx10m)	+\$500 per 50 m2
Commercial						
SMG Member	\$ 9 500	\$3 500	\$3 000	\$3 000	\$2 500	+\$500 per 50m2
Non-Member	\$12 500	\$5 500	\$5 000	\$5 000	\$4 500	+\$500 per 50m2
Agent (New)	\$500	\$500	\$500	\$500	\$500	
Non-commercial**						
	\$ 9 500	\$ 3 500	\$3 000	\$ 3 000	\$2 500	+\$500 per 50m2

** - *Not-for-profit type organizations (i.e., government, universities etc...).*

All entry fees are subject to the 7% Federal Goods and Services Tax (GST). To register, please complete and return the attached exhibitor registration form. **Sites are limited. Don't hesitate - Register Now.**

LANDING SIZE

Each Active exhibitor will be provided with a landing of 225m² (15m x 15m) plus 1-2 hectares of timber to demonstrate wood harvesting equipment. Timber areas will vary to accommodate topography/environmental constraints.

Static-Powered and Static exhibitors will be provided with a landing of 225m² (15m x 15m) or 100m² (10m x 10m) upon which tents, personnel vehicles and equipment can be stationed.

For each additional 50m² of landing space required there will be a surcharge of \$500.

Landing dimensions can vary to accommodate building constraints and the organizers reserve the right to group exhibitors to make full use of landing space.

SITE ALLOCATION POLICY

As established by the SMG, sites are allocated on a first-come, first-served basis. To be considered registered, the 50% deposit must accompany the exhibitor registration form. Payments can be made by cheque or major credit card.

Efforts will be made to ensure that SMG members receive their exhibitor kit on the same date. To assure your early selection priority, please process and return the registration form with deposit without delay. SMG members will receive their DEMO 2000 exhibitor kit two months prior to non-member companies. And, SMG members will be allocated site(s) prior to non-members.

For additional information on exhibitor and/or visitor registration please contact:

Anne Sawyer
Canadian Woodlands Forum (CWF)
740 Notre-Dame West, Suite 810
Montréal (Québec), H3C 3X6
Tel : (514) 392 6947
Fax : (514) 392 0369
e-mail : asawyer@cwfcf.org

SITE SELECTION

Today, more than ever, woodlands operations must ensure that wildlife and environmental values are maintained. In this regard, the sensitive watershed in which the Demo 2000 site is located demands that ground disturbance be minimized and, more importantly, be stabilized (i.e., grass seed landings and roadways) as soon as possible. Early site selections will permit the organizers to better meet your needs (i.e., landing location & size, pre-harvest areas for site preparation and planting etc...) while minimizing the impact on the environment. Please help the organizers develop a site, which will meet public scrutiny by reflecting sound environmental practices.

In this regard, site inspection/selections will begin in October 1999 and continue thereafter in May/June 2000. Also, as noted earlier, sites are limited and allocated on a first-come, first-served basis. Don't hesitate - Register today.

CANCELLATIONS AND SUBLETTING

Transferring or subletting of assigned spaces is strictly forbidden. Exhibitor contract cancellations received, in writing, prior to May 1, 2000 will be eligible for a refund of the 50% deposit. Deposits received on or after May 1, 2000 are non-refundable. The final payment of the 50% balance due on July 1, 2000 is non-refundable.

Spaces abandoned and not occupied at the time of the opening 09:00 September 14, 2000 may be repossessed without indemnity and reassigned by management to exhibitors or other uses.

INSURANCE

With the exception of aircraft and boats, all exhibitor fees include blanket third party liability insurance. Exhibitors must carry their own fire, theft, or other insurance. The management shall take reasonable precautions to prevent losses and protect the interest of the exhibitors, but under no circumstances will it be liable for such losses. The management will not be responsible for losses due to causes or conditions beyond its control (i.e., war, panic, strike, fire, mobilization, flood) which could arise prior to or during the event. In the event that the exhibition is reduced in duration or does not open due to such conditions, the management will not be responsible for any expenses incurred by an exhibitor in preparation for, or promotion of, his participation in the exhibition. The management may retain such part of the exhibitor's fee as shall be required to recompense it for expenses incurred up to the time such contingency occurred.

All exhibitors will be responsible for the costs of damage to their own equipment, regardless of the cause, and for injury to any of their employees, operators etc...

EXHIBITOR VEHICLE AND STAFF PASSES

Only authorized vehicles will be permitted beyond the parking area. These will include:

- i) Shuttle buses to provide transport from the parking/registration area(s) to the exhibit site;
- ii) Buses to provide transportation within the exhibit grounds for those requiring assistance;
- iii) Show Administration and Operating superintendents' vehicles;
- iv) Authorized Exhibitor vehicles.

- **Vehicle Passes**

The number of vehicles permitted on the exhibit grounds is limited (i.e., space constraints, emergency access). **Exhibitor personnel vehicles are permitted on-site, but must be parked on their exhibit site. For safety reasons, roadways must remain clear at all times.**

Each **Active exhibitor** will receive four vehicle passes per site purchased for:

- 1 service vehicle to be parked on the demonstration site;
- 3 light passenger vehicles (cars, 1/2 ton, station wagon, van). It must be understood that these vehicles are to provide personnel transport and **not to do site tours**.

Each exhibitor having a **Static-Powered** or **Static display** will receive two (2)(225m2) or one (1) (100m2) vehicle pass, depending on the size of landing, per site purchased.

IMPORTANT

No extra vehicle passes will be issued, nor will vehicular traffic be permitted during show hours (09:00 - 17:00). The only exception will be emergency vehicles and vital services. For safety reasons, roadways must remain clear at all times.

• **Exhibitor Personnel Passes**

Companies with **Active** exhibits will be provided eight (8) free personnel passes per registered site for technical and sales personnel. An additional free pass will be issued for each machine on site. For example, if you have 2 active sites with 6 machines, you will receive 16 personnel plus (+) 6 operator permits for a total of 22 free entry passes.

Depending on the size of landing purchased, companies with **Static-Powered** displays will receive four (225m2) or two (100m2) personnel passes plus one (1) additional entry pass per machine on-site. **Static** displays will receive four (225m2) or two (100m2) personnel passes, per site purchased.

In summary, the following number of vehicle and personnel passes will be provided, per site purchased;

Exhibitor Category Landing size	Active	Static-Powered		Static	
	225m2	225m2	100m2	225m2	100m2
Vehicle passes/site	4	2	1	2	1
Personnel passes/site	8	4	2	4	2
Additional passes/machine	1	1	1	N/A*	N/A*

* N/A – Not Applicable

NOTE: Extra personnel passes must be purchased at the registration office on-site or by pre-registration at the Canadian Woodlands Forum (CWF).

ADVERTISING AND PROMOTION

The promotion campaign for Demo 2000 will include:

- Advertising in trade magazines (i.e., Canada, USA).
- A bilingual brochure will be prepared for distribution in trade magazines and through direct mail by:
 - Provincial governments and Canadian Forestry Service
 - CWF and other industry trade associations
 - Sustaining Members Group to dealers and customers
 - Canadian Trade Commissions overseas.
- Miscellaneous press releases to trade and regional newspapers. As always, efforts will be made to interest national and regional TV (i.e., CBC, CTV) and radio.
- An English and French Show Guide will be produced by JCFT Forest Communications and distributed in **Canadian Forest Industries (July/Aug)** and **Opérations forestières et de scieries (Aug)** magazines. **A pocket-type show guide will also be produced and distributed at the show.** Special feature stories will be included in the magazines fall (1999) and spring (2000) issues.

- The Show Guides will be distributed through JCFT Forest Communications (Canadian Forest Industries and Opérations forestières et de scierie magazines) and other associations, Trade Commissions, Research Organizations and manufacturers.
- The Show Guides will include a number of pages of general information on the exhibition, conferences, registration, travel, accommodations and the city of Kelowna.
- Each exhibitor will be given, **at no charge**, a maximum of 50 words in both English and French to describe the equipment to be demonstrated or exhibited at the show. Please provide JCFT Forest Communications with text in both languages. Otherwise text will be translated. Also provide two (2) colour photographs. These will be used where space permits and will not be returned. **For additional information please contact:**

Scott Jamieson
JCFT Forest Communications
1 Pacifique
Ste-Anne-de-Bellevue, Quebec
H9X 1C5
Tel: (514) 457-2211
Fax: (514) 457-2558

Additional advertising space in the Show Guides and Pocket Guide are available at the option of exhibitors.

EQUIPMENT DELIVERY AND SET-UP

All equipment should be in place and operational by 12h00 on Tuesday, September 12, 2000. DEMO 2000 International opens at 09h00 on September 14, 2000. All exhibitors will have some site development/preparation work to do prior to start-up. Equipment should be on-site in time to do this work. No equipment is to be moved out until after 20h00 Saturday, September 16, 2000.

Under no circumstances may exhibitors begin to dismantle their exhibit before 17h00 Saturday, September 16, 2000. And, transport vehicles will not be permitted on the fair grounds prior to 20h00 Saturday, September 16, 2000.

IMPORTANT

All exhibitors would be well advised to have their equipment on site by Friday, September 8 to avoid traffic congestion and provide time for set-up and preparation for the Demo. **NO EQUIPMENT DELIVERIES WILL BE PERMITTED TO ENTER THE DEMO 2000 SITE AFTER 20h00 WEDNESDAY, SEPTEMBER 13, 2000 WITHOUT PRIOR APPROVAL FROM THE SHOW MANAGER. NO DELIVERY/TRANSPORT VEHICLES WILL BE PERMITTED TO PARK ON THE DEMO SITE. ALSO, ACCESS ONTO THE SITE TO REMOVE EQUIPMENT WILL NOT BE PERMITTED PRIOR TO 20h00 SEPTEMBER 16, 2000**

EXHIBITOR'S ADVERTISING LITERATURE AND PRODUCT BROCHURES

All exhibitors will be permitted to hand out brochures if they wish to do so. **However, all advertising circulars must be distributed from booths only and must not be placed nor distributed outside your assigned site boundaries.** Materials are not permitted to be distributed from event parking/registration areas. Only materials pertaining to the Official and Agent exhibitor may be exhibited.

All exhibitors should consider the following;

- Brochures are expensive and may be taken in large quantities by visitors who have no serious interest in the product.
- If visitors' names, addresses and interests are noted, brochures can be mailed and a follow-up call made by sales staff.
- A visitor who takes a brochure and does not leave his name cannot be traced.

The advantages of not handing brochures out on site are:

- A list of sales leads with names and addresses is obtained.
- Expensive brochures are sent only to those with a serious interest in the product.
- Litter on the site will be reduced.

We recommend that each exhibitor print a card with space for the name, address etc. and to note the brochures desired. Also, brochures can be available at hospitality suites in town.

To maintain DEMO's professionalism and high standards, exhibitors are requested to observe and maintain the "Good Neighbour" policy. Excessive noise (i.e., loud engine, audio-visuals or oral presentations) distracting to neighbouring exhibitors will not be permitted.

Exhibits and promotional methods must be in good taste. Side show tactics or any other undignified, degrading promotional methods will not be permitted.

ALCOHOLIC BEVERAGES

Under no circumstances will exhibitors be permitted to serve or distribute alcoholic beverages on the DEMO site during show hours. Any exhibitor breaking this rule will be shut down immediately.

SCHEDULE FOR DEMONSTRATIONS

Equipment demonstrations should be scheduled to start on the hour. The first 45 minutes of the hour can be used for live demonstration and/or technical/sales presentations. The last **15 minutes of each hour is a mandatory machine shutdown period**. This will ensure quiet for oral presentations and visitor movement between sites.

REGISTRATION

Pre-registration will be encouraged to assist planning of transportation requirements and to get an idea of the level of attendance. A registration office will also be provided on-site. **For additional registration information, please contact Anne Sawyer at the Canadian Woodlands Forum (CWF):**

tel: (514) 392 6947, fax: (514) 392 0369, e-mail: asawyer@cwfcf.org.

SHOW MANAGEMENT & SAFETY

Show Manager – ActivExpo inc., has been contracted by the Canadian Woodlands Forum (CWF) to manage the DEMO 2000 International exhibition. **ActivExpo inc. can be reached at;**

Wayne Novak
ActivExpo Inc
159 Place Frontenac, Suite 5
Pointe Claire (Québec), H9R 4Z7
Tel : (514) 426 4010
Fax : (514) 426 5073
e-mail : wnovak@colba.net

Exhibitor Site Supervisor - Each exhibitor will appoint a site supervisor. The site supervisor will be responsible for all activities on the demonstration site, and will coordinate all activities such as harvesting, loading, hauling and respect all regulations and/or guidelines as outlined by the field supervisor. The exhibitor site supervisor will wear a white hard hat.

Field Supervisor - The host company, Riverside Forest Products Ltd., will appoint field supervisors to coordinate all field operations (environment, security, wood dimensions, transport) related to active and static-powered exhibitors.

Safety Advisors/Inspectors - The host company, Riverside Forest Products Ltd., will provide advice on all safety aspects of the operation. It is expected that all participants will respect this advice, and **all safety regulations established must be adhered to.**

Exhibitor Safety Supervisor - Each Active and Static-powered exhibitor will appoint a Safety Supervisor. The Safety Supervisor will be responsible for all safety related aspects on their site. Each safety supervisor will wear a white hard hat with safety/secured clearly visible on each side.

All equipment performing active demonstrations **must** comply with B.C. law concerning Operator Protective Structures, seat belts and Industrial Health & Safety Regulations for Logging, and be equipped with regulation fire extinguishers. **For additional information please contact;**

Brent Przybille
Occupational Safety Officer
Workers Compensation Board of B.C.
1875 Spall Road
Kelowna, B.C. Z1Y 4R2
Tel: (250) 717 4313
Fax: (250) 717 4355

All equipment operators must be experienced on the equipment they are operating. Inexperienced operators will not be able to show the machine advantageously and may pose a safety hazard. **Also, the tree size in the interior of B.C. is considerably bigger than those encountered in Eastern Canada. Exhibitors demonstrating primarily wood harvesting (i.e., felling, delimiting, processing, loading) should seriously consider using qualified operators from Western Canada to properly and safely exhibit their equipment.**

- **First Aid**

Medical services will be provided on-site by qualified agencies.

WOOD UTILIZATION AND DIMENSION SPECIFICATIONS

For exhibitors engaged in wood harvesting, areas felled along the block face must be cut to the backline of each block. This will ensure that contractors for Riverside Forest Products are not left to harvest only the rear portion of blocks after the show. **Also, it is expected that all active exhibitors will harvest their complete site(s) prior to departure.**

IMPORTANT

All exhibitors must ensure that wood is available, in the form required, for all machines performing active demonstrations. In other words, should you be demonstrating a chipper or processor, it is your responsibility to either combine your exhibit with a manufacturer(s) demonstrating tree felling and/or skidding or hire local contractors to provide your machine(s) with the necessary materials.

- **Wood Dimensions, General Specifications**

- 4-foot (1.2m) wood and full-trees (not delimbed) will **not be accepted**.
- 8-foot (2.4m) wood will be accepted, **but please limit its production**.
- Acceptable measured lengths are:
 - 17' 6" (5.3m)
 - 25' 10" (7.9m)
 - 34' 4" (10.5m)
 - 42' 10" (13.0m) preferred length**
 - 51' 4" (15.6m)
 - 59' 10" (18.2m)

[tolerance on measured lengths is 2" (5cm)]

- maximum length that can be hauled on the highway is 66' (20.0m)
- minimum/maximum top diameter is 4" (10cm)
- when the tree is less than 66' (20.0m) to a 4" (10cm) top, random length is acceptable
- trees exceeding 66' (20.0m) must have a measured butt log removed. The remainder of the tree can be a random length to a maximum 4" (10cm) top
- when the tree is to be bucked into short wood sections [preferred 17' 6" (5.3m)], please ensure that the top or last log section is a minimum of 17' 6" (5.3m)

- **Other utilization standards**
 - maximum stump height - all species: 10" (25 cm)
 - minimum butt diameter - all species: 6" (15 cm)
 - minimum merchantable length: 10' (3.0m) (broken chunks)
 - maximum top diameter –all species: 4" (10cm)
 - all dead trees and snags 10' (3.0m) or over in height must be felled concurrently with logging. All merchantable stems must be delivered to roadside and utilized where possible.

- **Soil Disturbance Guidelines**

For each active site, the exhibitor will receive an operating guide. The site characteristics will be included (i.e., volume, grade, environment...) as well as operating parameters.

In an effort to minimize soil disturbance, the following soil disturbance guidelines are to be followed:

- random skidding with no pre-built trails is encouraged.
- if pre-built skid trails are required, they must be pre-located and approved by Riverside Forest Products.
- heavily used skid trails should be avoided.
- skidding over very moist or wet ground **must** be avoided (puddling).
- deep soil gouges (10 cm+) or deep soil deposits (10 cm+) must be kept to a minimum.
- **Under no circumstances will earthmoving of any kind (i.e., enlarge/modify landing, grubbing) be permitted without prior approval from Riverside Forest Products and the Show Manager.**

- **Chips**

Bark-free chips can be produced, however, sawlogs must be removed prior to chipping. Chippers not capable of merchandizing will be placed in small diameter stands. Chips produced must be blown into chip vans and not on the ground. It is the exhibitor's responsibility to provide a van(s) to accommodate their chip production requirements. **Also, to accommodate off-loading, chip vans must be able to off-load themselves (live bottom-type).**

- **Herbicides**

The application of herbicides will not be permitted.

- **Harvest Pattern and Clean-up**

Riverside Forest Products personnel will inspect each site during and at the end of the show. All felled trees must be transported to roadside. Exhibitors will be advised if clean-up is required. Before equipment leaves the site a final inspection must be done and any clean-up completed. **Exhibitors will be charged for any work not done.**

No oil is to be dumped on the ground. All oil, oil containers, grease cartridges etc... must be removed from the site by the exhibitor.

WOOD RESIDUE ALLOCATION

An inventory of wood residue will be provided to spread on landings (i.e., wet areas, walkways). **A reasonable user fee will be charged for wood residue** and spreading is the responsibility of the requesting exhibitor, not the organizer.

ACCOMMODATIONS

- **Hotel Reservations**

Over 2000 hotel rooms have been booked in the cities of Kelowna and Penticton for DEMO 2000 International. Okanagan Reservations Inc. is responsible for all visitor and exhibitor room reservations. Beginning February 1, 1999 Okanagan Reservations Inc. is ready to process all the travel and accommodation needs of registered exhibitors. Don't hesitate, the Okanagan valley of BC is a very popular tourist destination. **Reserve your accommodations today. Please refer to the hotel reservation form attached and/or contact:**

Wayne Schmuck
Okanagan Reservations Inc.
1801 Main Street
Penticton, BC V2A 2V5
Tel: (250) 493 3200 or toll free (800) 663 1900
Fax: (250) 493 8677
e-mail: sales@okres.bc.ca

Again, to avoid block bookings, rooms will only be allocated on an individual name basis. As such, be prepared to provide the name of each person a room is required for.

EQUIPMENT/SUPPLIES AND SITE SERVICES

- **Communications**

A communication link from the Demo 2000 site to the telephone system will be provided. On-site communication will be by CB or "walkie-talkie". If possible, a cellular telephone service will be provided.

- **Fire Prevention and Control**

A fire protection system will be organized through the host company Riverside Forest Products and the Ministry of Forests (MOF) of B.C. All machines on-site must be equipped with the appropriate size and number of fire extinguishers required by law.

- **Bus Transport**

Transport for visitors will be arranged to arrive on site at 8:45 a.m. and start leaving in the mid-afternoon. The last bus will depart for town/hotels at 5:30 p.m. Transport to and from town will be provided at suitable intervals throughout the afternoon.

- **Dust Control**

Roads will be watered, if necessary, to keep dust down. An effort will be made to have the roads treated with a dust suppression material (i.e., calcium) prior to the show. Again, wood residue will be provided, on a user fee basis, for landings. These will be spread by exhibitors to their own satisfaction.

- **Security**

A uniformed, commercial security service will be contracted to provide site security. Security officers will be in force from September 5 to September 19, 2000, with some flexibility as required by the arrival of equipment. Security personnel must be informed of all night maintenance work, etc. or access to the site will be refused.

- **Food and Beverage**

A number of food and beverage stations will be organized and controlled to provide good quality food at approved prices. **Again, it is not permitted to serve or distribute alcoholic beverages during show hours.**

- **Hard Hats**

Hard hats will be provided to visitors as part of the registration package. Hats will be purchased through one of the safety suppliers. All show and site supervisors must wear white hard hats. All equipment operators, mechanics, sales and technical representatives should wear hard hats provided by the exhibitor. These can be any colour chosen by the exhibitor.

- **Toilets and Waste Disposal**

Field toilets will be provided at convenient locations throughout the demonstration area. A waste disposal service will be provided each day. All exhibit sites will be equipped with a waste disposal container.

- **Site Maps**

A pocket guide with site map will be provided in the visitor kit. The pocket guide will include the location of all exhibitors, medical stations, toilets and food stations as well as provide pertinent information concerning registration, transportation and safety regulations.

- **Site Demarcation**

All exhibitor sites will have their boundaries marked on the ground.

- **Equipment Supplies**

The show manager will locate suppliers who can provide equipment supplies (tents, awnings, trailers, custom broker, generators, tables and chairs) to all participants.

- **Tire Repair**

A tire repair service will be available on site.

- **Fuel Service**

Once again, Shell Canada will be the official supplier of fuel and lubricants during DEMO 2000 International. The following products will be available on-site:

- gasoline
- Diesel - premium quality
- Motor oils
- Hydraulic oil

Fuel and lubes are to be purchased prior to the show. **During the show, fuel and lubes will be provided complimentary of Shell Canada.** Fuel tanks will be topped-up after 5:00 p.m. each day. During the show, the truck will be parked at a central location to provide service, if needed. Exhibitors must provide their own gasoline/diesel containers. And, these containers must be environmentally acceptable.

- **Hydraulic Hose Repair Service**

A hydraulic hose repair service to all exhibitors will be available.

EXHIBITORS MUST PROVIDE

- ✓ Each exhibitor must provide their own sign for site identification as well as tables, chairs, tents, generator etc...
- ✓ If you are going to demonstrate mobile equipment bring 500-1000 ft. of yellow safety rope to "rope off" dangerous areas and keep visitors a safe distance from working equipment.
- ✓ Good basic safety equipment must be worn by **all** exhibitor staff.
- ✓ Bring shovels/rakes to spread wood residue.
- ✓ Exhibitors will supply their own electric power. Portable generators must be equipped with a **VERY GOOD MUFFLER SYSTEM** to ensure that noise does not disturb adjacent exhibitors.

- **Signs**

Signs will be provided by the organizers to control traffic, indicate bus stops and provide general information for visitors. Again, exhibitors are to provide their own signs to identify their site.

SUMMARY OF SITE SERVICES TO BE PROVIDED

- **Services to exhibitors:**
 - Hydraulic hose repair.
 - Fuel, lubricants and hydraulic fluid.
 - Tire repair.
 - Steam cleaning, **on a user fee basis**.
 - Security guards as required.
 - Mobile canteens & restaurants.
 - Tents, tables, chairs etc. - supplier to be located. (All exhibitors will be informed).
 - Safety inspectors to advise on operating procedures and spectator safety.
 - Umbrella insurance policy for 3rd party liability only.
 - Road dust suppression - calcium treatment or water trucks.
 - Wood residue for landing surfaces, **on a user fee basis**.
 - Vehicle passes for exhibitors authorized personnel
 - Visitor passes for exhibitors authorized personnel
 - Radio-telephone system.
 - Official Show Guides plus pocket guide to show location of all exhibitor sites and routes into and out of demonstration sites.
 - Advertising.
 - Accommodations + pre-registration and on-site visitor registration.
 - Utility vehicle (i.e., front end loader with bucket and forks).

- **Services for Visitors:**
 - Food stations
 - Shuttle bus service from parking area to site.
 - Transportation around site for those who need it.
 - Bus service from Kelowna to site and return (at reasonable rates)
 - Toilets
 - Medical facilities.
 - Official Show Guides and pocket guide to show location of all exhibitors and vital services
 - Waste disposal
 - Complimentary hard hats
 - Parking.
 - Signs as required.
 - Accommodations and pre and on-site registration.

- **General Services:**
 - Fire and environment protection
 - Traffic control.
 - Visitor parking.
 - Signage
 - Traffic flow directions.
 - Registration.
 - Site staff to be identified.